

ST. AGNES SCRIP PROCEDURES

OVERVIEW – What's SCRIP?

SCRIP is a fundraising program where national retailers sell gift cards/gift certificates to not-for-profit organizations at a discounted price. The not-for-profits then sell the gift cards/gift certificates to participants at face value and retain the profit. For example, the not-for-profit could buy a gift certificate from a retailer in the amount of \$4.75 with a face value of \$5.00. Then sell the gift card to a participant for the face value, and retain the .25¢.

This is an excellent opportunity for parents and/or parishioners of St. Agnes to help raise funds for the School. One local group participating in the SCRIP program reported a net-profit of \$80,000 last year alone. There is no sign-up or participation fee. The most difficult aspect of the program is changing the way you think about shopping. It requires some planning ahead. Initially, the process will take about one week to turn the orders around until we determine which retailers are most popular among the participants. We will eventually build-up an inventory of the most requested gift cards so you will not have to wait so long for them to be available.

PROCESS

Attached is a copy of the order form. Most of the retailers are national, but we will be adding local retailers as we negotiate discounts with them. So look for updated order forms every week. Order forms will be available in the School office, Rectory and on the website at www.stagneskc.org. Updated order forms will also be included each week with your filled order.

The process starts with you completing the form. Indicate how many of each denomination of gift card you want. Return the form along with payment to the SCRIP coordinator, Chrysa Zinser. The forms can be returned to the School in your child's take-home packet, dropped-off at the School office, Rectory, Convent or after Mass on Sunday. Orders will be placed electronically every Wednesday. The deadline schedule is outlined below:

- School Office by 3:00pm on Wednesdays
- Rectory by 5:00 pm on Wednesdays
- Convent main level office from 6:00pm – 7:30pm on Wednesdays
- In Parish Center after 8:00am Mass on Sundays
- In Parish Center before and after 10:00am Mass on Sundays

Orders will not be accepted online because they must be accompanied with payment. Payment can be in the form of cash, check or money order. Payment should be made payable to St. Agnes SCRIP. A receipt will be provided when your order has been filled.

Orders will be returned on a weekly basis. If you sign and return the attached waiver, your order will be returned to you by way of your child's take-home packet. Otherwise, you can pick-up your order at the following times:

- Convent main level office from 6:00pm – 7:30pm on Wednesdays
- In Parish Center after 8:00am Mass on Sundays
- In Parish Center before and after 10:00am Mass on Sundays

BUT....

Neither St. Agnes School nor the SCRIP coordinator is responsible for any loss, damage or destruction to the SCRIP gift cards after they have been distributed. No refund will be given for any unused or expired cards. We will do our best to stay abreast of any changes experienced in retailers and their support of the SCRIP program, however occasionally things happen that are outside our control. You presume a certain risk when you purchase these cards. If you purchase a gift card from a company who subsequently goes out of business, changes ownership or changes its policy regarding the SCRIP program before you have a chance to redeem the gift card, St. Agnes cannot offer you a refund for those cards.

QUESTIONS

If you have any questions, please direct them to the SCRIP coordinator, Chrysa Zinser, 913-262-6676 (home), or at scrip@stagneskc.org. We highly recommend that you visit the SCRIP website regarding any restrictions related to hotel and airline vouchers at www.glscrip.com. Also visit the SCRIP website to determine if a retailer accepts the gift cards in payment of online purchases or your credit card balances.